



Step 1: Download Entourage software

Please download the Entourage 2008 mail client image (Entourage_2008_language.dmg file) from our FTP server site by clicking this link:

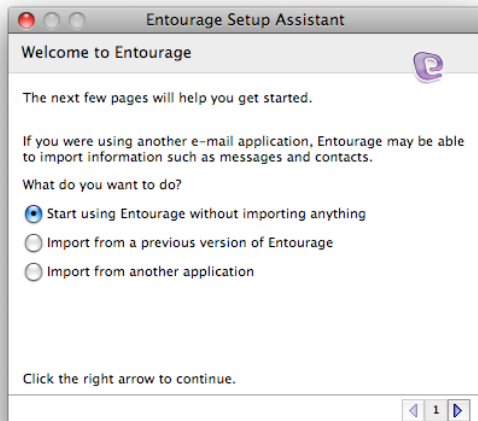
<ftp://ftp.eoutlook.cz>

Please use the logon information that was provided in the welcome mail:

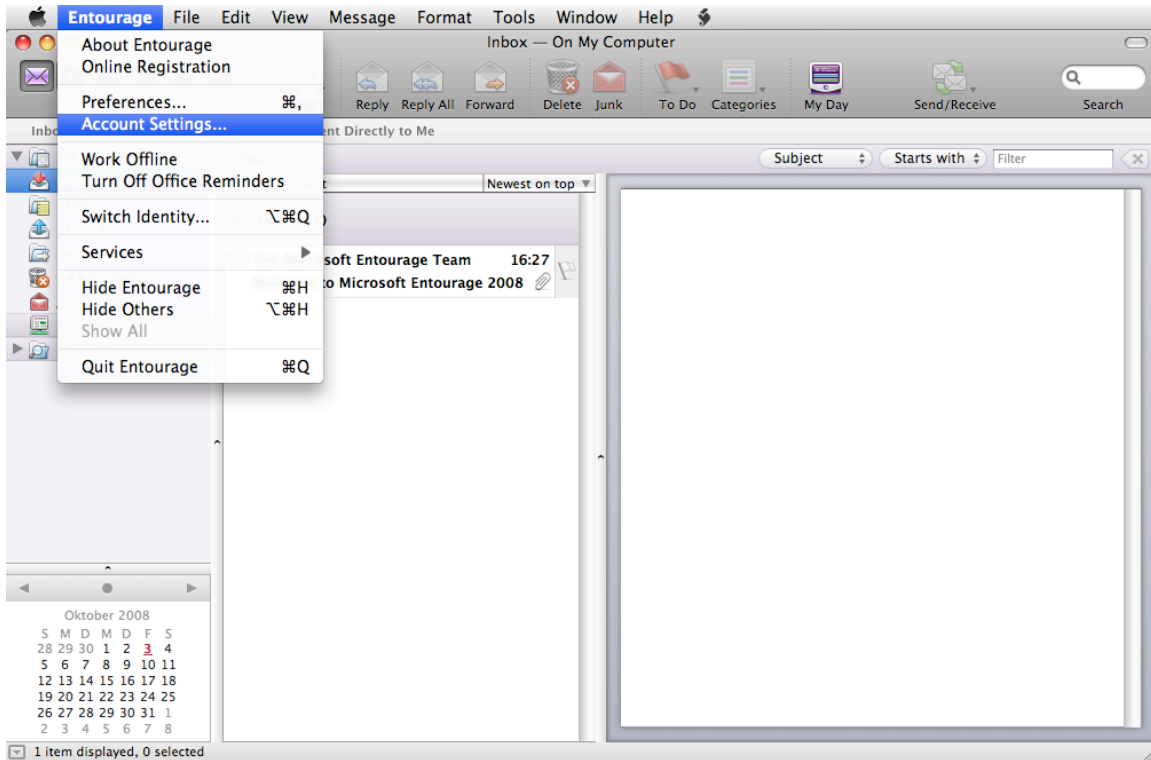
Download the correct language file and doubleclick to install it.

Step 2: Installation and setup

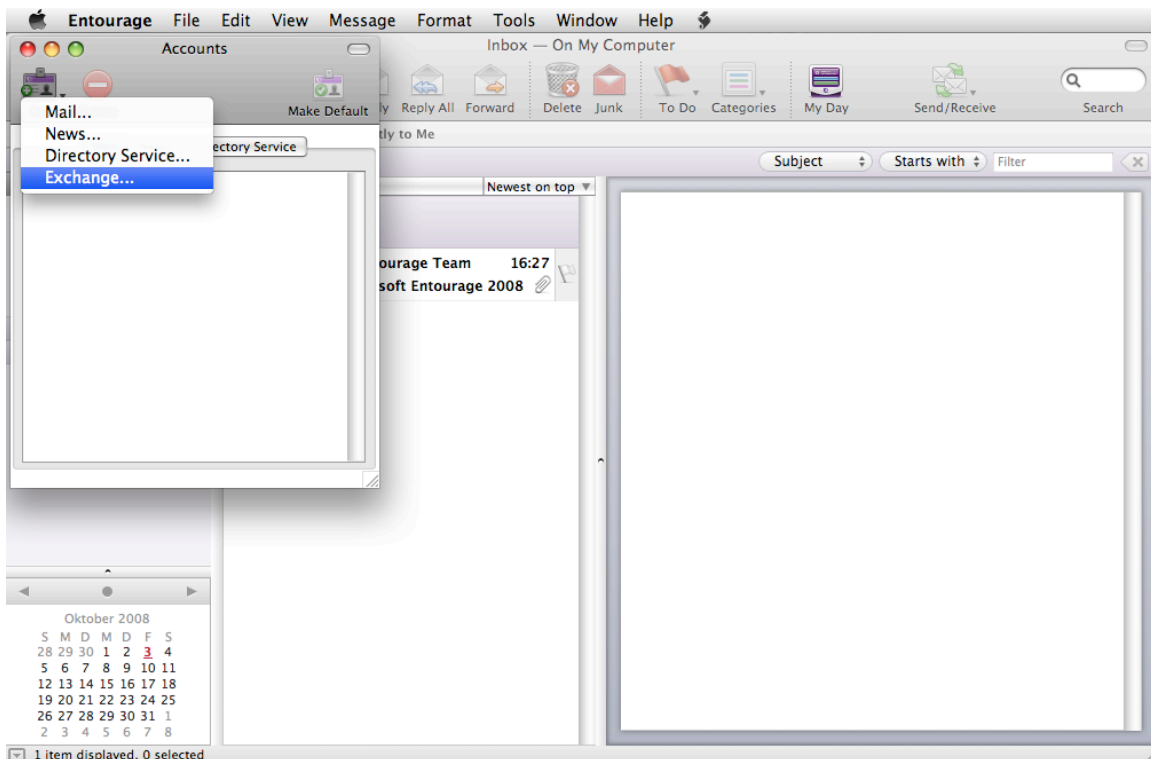
Follow the installation instructions. After installation, a setup assistant appears:



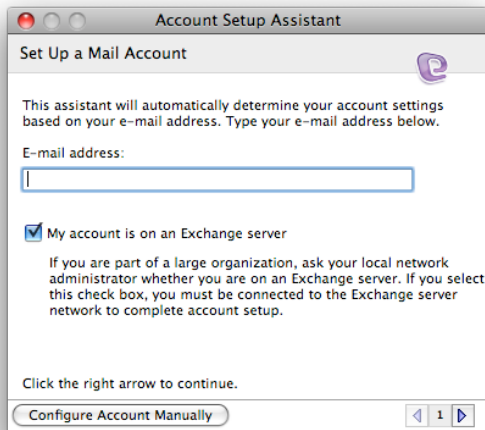
Cancel the Assistant by clicking the red dot in the upper left corner and return to the running Entourage program. Click Entourage - Account settings, as shown in the next picture:



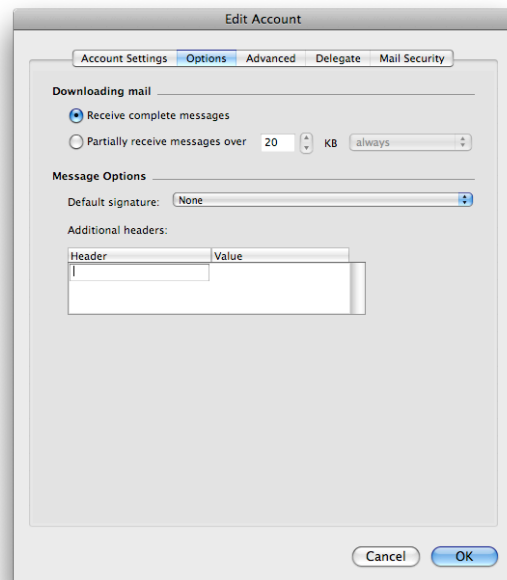
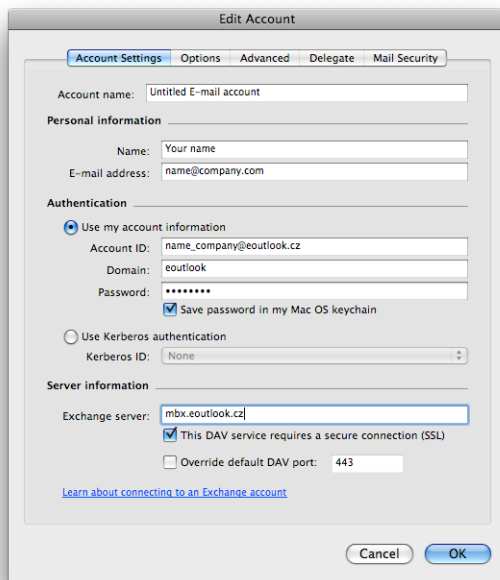
Choose a new profile by clicking at the arrow right to the new account icon and select



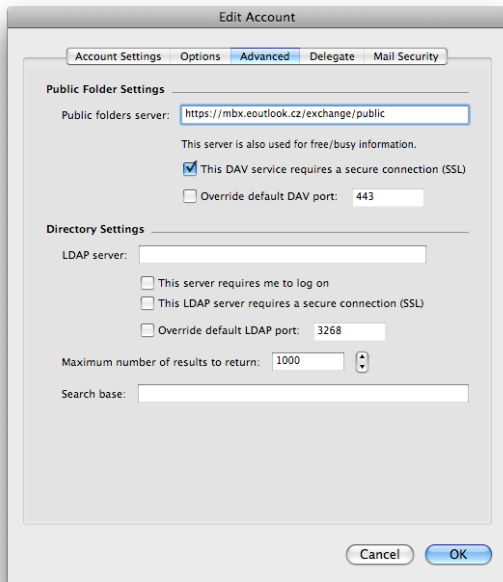
„Exchange“. When the following screen appears, please click on „Configure account manually“ at the bottom of the screen:



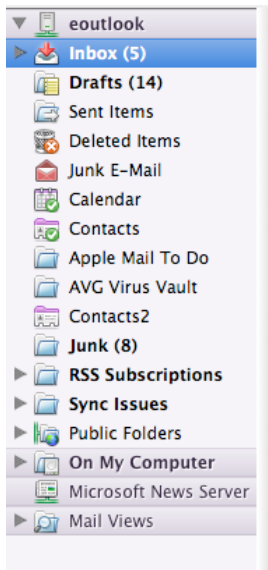
Follow the instructions on the following pages and replace the [name@company.com](#) by your company mail account, name by the login name that you were provided with in the Welcome letter and the password to your mailbox.



Choose an account name that you will recognize as your eOutlook mail account (e.g. outlook). If you intend to use a signature with every mail you write, set up the default signature that you create in the Entourage – Tools – Signatures menu. For receiving read confirmations, fill in the header column the text „Disposition-Notification-To“ and in the value your email address.



Set the delegate and mail security options according to your needs.



After clicking OK, please choose the correct mailbox in the left Entourage pane (you should see the eoutlook pane above the „On My Computer“ pane). The outbox (message you have written but not sent yet, will appear in the outbox at the „On My Computer“ pane